



**Minutes of the Executive Council meeting**

**Held via Zoom on 20 June 2020  
at 10am**

<b>1. INTRODUCTION/MINUTES</b>
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**EXECUTIVE COUNCIL (EC)**

Brian Harris (BH) President  
 Jill Brooker (JB)  
 Keith Brown (KB)  
 Donna Hailes (DH)  
 Fiona Hodgson (FH)  
 Catherine McManus (CM)

Arend van den Bos (AB)  
 Stephen Meredith (SM)  
 Lisa Slade (LS)  
 Steve Tate (STT)  
 Trina Nichols (TN) – present until 12.10pm

**STAFF**

Steven Thompson (ST) – Director Secretary  
 Nicola Wood (NW) – Executive Assistant/Administrator  
 Clive Phillips – Treasurer (For Budget part of meeting)  
 Becky Murphy – CH&W Officer (For RFG/WBBP Scheme Recommendation part of meeting)

**WELCOME**

BH welcomed the E.C to the meeting at 10am noting it was Catherine McManus's first E.C meeting.

**ITEMS FOR AGENDA**

1. Introduction/Minutes
  - Presidents Welcome/Adoption of agenda
  - May 16 Minutes/Confirmation of Minutes
2. Important Items
  - Finance Update (with Clive)
  - Reopening Show Strategy (Decision Required)
    - Confirmation of show cancelation / postponements
    - Recommended Relaxation of show Regulations
    - FCI 2021 Show venues & dates
  - Recommended ACOD Date & Format (Decision Required)
  - RFG / WBBP Scheme Recommendation (Decision Required)
3. Disputes
  - Recommended Social Media clause in Disputes Regulations (Decision Required)
4. Regulations
  - Recommended Obedience / Sent work regulations changes (Decision Required)
  - Recommended Agility Regulation Changes (Decision Required)
5. Reports
  - Members / Club Report (Decision Required)
  - CH&W LRL Report (Decision Required)
  - Venue Terms of Reference (Decision Required)
  - Director Secretary Report
    - Purina Sponsorship Review
    - Revised IT Scope of Work
  - Agility Report
  - Obedience Report
  - Scent Work Report
  - Auckland Exhibition Centre

- Forrester Park Report
6. General Business
- Belgian Sheppard Interbreeding Regulations letter
  - 4 Litter Letter C Kray

### **ADOPTION OF AGENDA**

The E.C adopted the agenda.

The E.C discussed the Clint Hoeben Memorial Show Request correspondence from NCKA. The E.C noted we had insufficient time to review the letter as it was received 2 days prior to the meeting. The E.C advised NCKA will be notified of the outcome after the 25 July 2020 E.C meeting when it will be on the agenda.

Moved Chair; – Adopted

### **MAY 16 MINUTES / CONFIRMATION OF MINUTES**

The E.C confirmed the 16 May 2020 minutes.

Moved: KB; Seconded: JB – Adopted

<b>2. IMPORTANT ITEMS</b>
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### **FINANCE UPDATE**

The following reports were provided by Steven Thompson (ST) via email on 18 June 2020:

- Financial Update Report – Treasurer Report & May Financials

#### **NZ Kennel Club Financial Update for May 2020 - Financial Results**

##### **Pleasing result given the circumstances.**

May Actuals exceeded Budget primarily due to strong income recorded by Dogs NZ and Gazette.

Membership, Kennel name, Registrations, transfers and Non-member advertising Revenues have held up better than expected during the lockdown period.

Expenses for May slightly greater than budget but include a \$2.7k write off of items in prepayments relating to transactions that occurred in 2018 or earlier.

**Actual Income EXCEEDS budget by \$95.7K for the May Year to Date period**

**Actual Expenditure OVER budget by \$1.6k for the May Year to Date period**

Total cash to end of May \$1,533k, up \$73k since end of last financial year (March 2020).

**Summary of Group Financial Results: – Income minus Expenditure**

Monthly Result:- Surplus greater than Budget and last year's Actual surplus

<u>May Month:- Income less Expenditure</u>				
Actual	Budget	Last Year	Pre Covid Budget	
\$49,439	(\$28,847)	\$23,934	\$9,691	
<u>Year To Date :- Income less Expenditure before Depreciation</u>			<u>Full Year 2020-2021</u>	
This Year	Budget	Last Year	Budget	Forecast
\$50,190	(\$43,884)	\$84,759	(\$392,794)	(\$283,641)

**Actual YTD results:-**

- Significantly exceeds budget by:- \$94.1k.
- Slightly exceeds Pre Covid Budget by :- \$17.2k
- Under Last Year Actual By:- \$34,569

**Registry Activity**

	<u>Analysis YTD May 2020</u>					
	<u>Number</u>			<u>Income</u>		
	<u>2020</u>	<u>2019</u>		<u>2020</u>	<u>2019</u>	
Litter Notification	337	333	1%	11,866	11,239	6%
Registrations	901	1,594	-43%	35,817	34,301	4%
Transfers	684	1,091	-37%	16,191	17,824	-9%
Imports	40	59	-32%	4,117	4,652	-12%
Exports	17	65	-74%	1,183	4,782	-75%
Overall Total	<u>1,979</u>	<u>3,142</u>	<u>-37%</u>	<u>69,174</u>	<u>72,798</u>	<u>-5%</u>

**Detailed Analysis**Dogs NZ (NZKC):- EXCEEDS Budget YTD by \$50.5k

Income \$80.8k ABOVE budget YTD.

Expenses (\$9.1k) OVER budget YTD.

AEC:- EXCEEDS budget YTD by \$0.7k

Dunedin:- :- EXCEEDS budget YTD by \$0.7k

Wellington Property EXCEEDS budget YTD by \$3.3k

Income \$2.2k ABOVE budget YTD.

Expenses \$1.1 BELOW budget YTD.

Gazette:- EXCEEDS Budget YTD by \$17.1k

Income \$11.7k ABOVE budget YTD.

Expenses \$5.4 BELOW budget YTD.

Balance Sheet & Cash Flow

- Cash balances INCREASED \$73.3k since 31 March 2020.
- Debtors \$87.6k down from end of last financial year. Receipt of Purina annual Sponsorship main reason for reduction

### **MESSAGE FROM TREASURER FOR CONSIDERATION**

Dogs NZ is cash rich. Interest rates are at all time low levels certainly compared to the last 50 years.

Interest revenue falling as term deposits are renewed at current market rates.

State of Wellington Roof has reached serious condition. Now experiencing secondary building damage. Feedback from contractors involved with recent repairs and maintenance work expressed concern recent repairs will be comprised by continued water damage from roof leaks.

Failure to address the roof replacement will result in significant future loss of one of Dogs NZ Capital assets.

The current Economic climate provides an ideal opportunity for Dogs NZ to invest in the following:-

Wellington Roof Replacement

Explore alternatives for Dunedin facility

CP spoke to the financials noting Dogs NZ resilience during this time. CP recommended that we do not apply for an extension for the governments wage subsidy grant as we would not meet the revenue decline requirements. CP reinforced his final message for consideration, especially the Wellington Exhibition Centre roof, as it cannot be patched again, the entire roof needs replacing. LS noted it is an eye sore whilst SM suggested we upgrade the whole building. CP and STT advised the E.C that timeframes and cost would be discussed at the capital expenditure meeting on 9 July 2020.

TN questioned Dogs NZ accounting package and CP advised the National Office used SYBIZ which BH noted is a program used by a lot of chartered accountants. CP noted the Auckland Exhibition Centre and Obedience central successfully use XERO which is a good platform for Clubs and regional committees. .

SM noted the financials are in a better position than we could have hoped for and the E.C noted a job well done by CP.

Moved: STT; Seconded: LS – carried  
Information Only – Report Received

## REOPENING STRATEGY

### CONFIRMATION OF SHOW CANCELLATION / POSTPONEMENTS AND RECOMMENDED RELAXATION OF SHOW REGULATIONS

#### 1. Current Show Schedule

We are faced with the reality that a number of Clubs may not be able to re-schedule shows in 2020 and we will have to be flexible about weekend show schedules.

Once we have a decision from Executive Council the working group of Donna Hailes, Steven Thompson and Colleen Begg, together with the National Office will remove any existing cancelled / postponed shows from the online show programme and include an updated show schedule in the July issue of NZ Dog World.

Clubs who have cancelled/postponed shows that had schedules in NZ Dog World will be issued with a credit note which will allow them to post the rescheduled show schedule at no cost.

The working group will deal with any potential postponement date clashes using the current powers of the Director Secretary to accept show bookings and a great deal of common sense.

#### 2. Applicable Rules & Regulations

In managing the future Event calendar we are guided by the following Rules & Regulations:

- **Rule 7 (e):** A society not holding or ceasing to hold an annual show may be disaffiliated by the Annual General Conference or special General Meeting on the recommendation of Executive Council
- **Show Regulation 2:** Executive Council shall have the power to grant, withhold or cancel, permission for the holding of any recognized show
- **Show Regulation 2.1.2.1:** Approval will not be granted for two All-Breed Championship shows on the same day, in the same Island (North Is OR Sth Island) unless the written consent of both clubs is approved.
- **Show Regulation 3:** No Society may cancel a Recognized Show previously approved without the approval of the Director Secretary

#### 3. Recommendation to Executive Council

The working group would like to make the following recommendations to Executive Council:

##### Recommendation 1:

- That the Director Secretary accepts any requests from clubs to postpone/cancel shows in 2021 on the requirement that Clubs reschedule show dates for later 2020 or 2021.

##### Recommendation 2

- Extend the current All Breeds Judge 4 plus group regulations to do best in show relaxation up to 6 April 2021.

We are recommending that all our regulation relaxations be extended from 31 December 2020 up to the end of Easter Weekend (6 April 2021). This will allow us greater flexibility to manage any potential rescheduling conflicts during the key summer event months.

The E.C agreed to:

*Approve Recommendation 1:*

*Approve Recommendation 2*

*With the amendment to extend the current All Breeds Judge 4 plus group regulations to do best in show relaxation to 30 June 2021.*

Moved: LS, Seconded; STT – approved

**Recommendation 3**

- That the requirement of Show Regulation 2.1.2.1 is set aside until 6 April 2021 and the Director Secretary can accept a request to hold more than one All Breed show on the same day in the same island.

*Recommendation 3 Vote:*

*CM believes is setting clubs up to fail so we should not relax this regulation.*

Moved against: SM; Seconded: KB – declined

**Recommendation 4:**

- Proposed Temporary Amendment to Show Regulation 4.8 until 6 April 2021

**Current Show Regulation 4.8**

At any Championship or Open Show a Judge may only accept additional appointments for the same breeds or groups already accepted in the same Island and within a radius of 325 kilometres during the period of three calendar months either side of the date of a Championship or Open Show already accepted *if prior to acceptance he obtains the consent of both Societies concerned to the acceptance of such additional appointment.*

Suggested amendment to replace wording after already accepted ..... *“provided any subsequent appointments are after the date of the first accepted show”*

This amendment affects Judges Regulation Section 1X 1 b and the standard judge's contract.

NZ Dog Judges Association have been contacted for comment and have emailed their approval of the proposed wording. NZ Dog Judges Association request that the judge's contract have added *“The following is a list of appointments in same Island of New Zealand, within 6 months prior to date of Show (State Club, date, venue, type of shows, breed(s) and/or Group(s)”*

They would like this to be highlighted and an editable section immediately below this statement for judges to complete.

*Recommendation 4 Vote.*

Moved against: KB; Seconded: TN – declined

**Recommendation 5**

- Temporary suspension of the following Show Regulation 4.14 until 6 April 2021 given that Dogs NZ judges are also exhibitors.

**Current Show Regulation 4.14**

If a judge has judged with a panel of judges at one or more Championship Shows, or at an event where the judge is contracted by the same organising committee, whether in New Zealand or overseas, they must not handle any dog or bitch under any of those judges for a period of 28 days after any such event. (Junior Showmanship and Young Kennel Club heats and finals, Ribbon Parades and Open Shows excluded).

Recommendation 5 Vote:

The E.C moved not to change. LS noted NZ is so small that clubs need the entries and it supports the recommendation 4.

Moved against: DH; Seconded: SM – declined

The E. C discussed the paper and the attached updated master conformation show schedule spreadsheet detailing all the conformation shows cancelations / postponements (as shown in red) and those clubs who have requested approval to move their scheduled shows to alternative dates (as showed in green).

The E.C noted we will not be disaffiliating any club who cannot hold a show due to COVID-19. LS noted that those clubs that have cancelled will get the opportunity to reinstate that date in 2021 prior to another club taking that date. SM raised the idea that any club that lost their show during 2020 have the opportunity to have a 2<sup>nd</sup> show during 2021 then revert back to the rules in 2022. The E.C noted this will be discussed in further detail at their July 2020 meeting.

## **FCI 2021 SHOW VENUES AND DATES**

### **RE: FCI Show Schedule 2021**

#### **Background:**

In 2019 Executive Council scheduled the first two FCI CACIB Shows in Wellington and Christchurch, with 2021 shows scheduled in Auckland and Christchurch.

The decision to schedule the first FCI show in Wellington at the Purina Porirua Exhibition Centre was so that we could draw on the resources of the National Office to help with any potential glitches we may face with a new show format.

In April we cancelled the 2020 FCI Shows as part of our policy to cancel all national shows due to COVID-19. If we adhere to the current show schedule the first FCI show will be held in Auckland on the 12 June 2021 at the Purina Ardmore Exhibition Centre.

#### **Recommendation:**

For the reasons outlined above it is recommended that the FCI show scheduled for 12 June 2021 be held at the Purina Porirua Exhibition Centre, Wellington.

Auckland will then host the 2022 FCI show in the North Island.

The E.C discussed and agreed to the above recommendation, noting confirmation of these shows will be deferred until COVID-19 restrictions have been lifted. The E.C also noted the 2nd FCI Show for 2021 is scheduled for 28 September in Christchurch.

Moved: STT, Seconded; FH – approved



## **RECOMMENDED ACOD DATE & FORMAT**

### **RE: ACOD 2020 Options**

#### **Background:**

At the April Executive Council meeting a decision was made to postpone ACOD 2020 due to the COVID 19 lock down and look at rescheduling in August or September,

#### **Recommendation One**

- The National Office recommends that ACOD 2020 be rescheduled to Saturday 26 September 2020.

#### **Recommendation Two**

- The National Office recommend that we hold the conference in person rather than via Zoom.

#### **Recommendation Three**

- We hold a one day ACOD meeting at the Brentwood on Saturday 26 Sept with an E.C. meeting held on the Friday 25 Sept.
- Delegates will fly in and out of Wellington on the same day.
- E.C. will stay overnight on Friday 25 Sept.

Recommend that the Brentwood host ACOD as it close to the airport, understands our requirements and allows the option for delegates to spend one day in Wellington without any accommodations costs.

The E.C discussed and agreed to recommendation 1, 2 & 3 with the addition of:

- E.C, Obedience & Agility committees have a joint meeting on Sunday 27 September; and
- E.C will stay overnight on Friday 25 & Saturday 26 September

Moved: SM, Seconded; BH – approved

## **RFG / WBBP SCHEME RECOMMENDATION**

### **RE: Recommendation to Adopt Respiratory Functional Grading Scheme as Dogs NZ Boas Testing Scheme**

#### **Background:**

On February 28 2020 Executive Council were informed of a new option to meet our breathing tests requirements for our Brachycephalic dogs Litter Registration Limitations (LRL's).

In the email and attached reports Becky Murphy and Steven Thompson recommended that Executive Council reconsider the decision of the 22 February 2020 to immediately purchase a WBBP Chamber and instead explore adopting the new The Kennel Club / University of Cambridge Respiratory Functioning Grading (RFG) Scheme as our preferred testing scheme for LRL's.

Since February further research with the Kennel Club / University of Cambridge:

- Pam Douglas (CH&W Committee Member) meet with senior Kennel Club Health Officers at Crufts Dog Show to discuss the RFG option
- Becky Murphy & Lynley Drummond (CH&W Committee Member) attended a teleconference hosted by The Kennel Club to discuss the RFG Scheme.
- Canine Health & Welfare Committee adopted the recommendation from Becky and Lynley that Dogs NZ enter into discussion with The kennel Club to become a licensee of the RFG scheme without delay and that the WBBP Chamber should be purchased once we have confirmed research partner, project and funding.

- The FCI have signed a document of support with The Kennel Club, recommending that affiliated countries adopt the RFG scheme.
- The Kennel Club has developed a Licensing Agreement for the RFG scheme (which has been forwarded to Dogs NZ).
- Dogs NZ Teleconference with The Kennel Club / University of Cambridge to discuss the licensing agreement and RFG v WBBP Chamber options.

We now have enough additional information / understanding of the RFG option to address the questions raised by Councilors to the February email.

#### **Recommendation 1:**

- Executive Council enter into a licencing agreement with The Kennel Club to use their Respiratory Functional Grading (RFG) scheme for Bulldogs, French Bulldogs and Pugs, without delay.

#### **Recommendation 2**

- Purchase of the whole-body barometric plethysmography (WBBP) chamber should be deferred until a suitable later date.

#### **Next steps**

Key next steps would be:

- Sign a RFG License Agreement with The kennel Club
- Refine draft Business Plan (for sign-off at July E.C. meeting)
- Communications program with Dogs NZ Clubs
- Recruit Chief Assessor
- Arrange Training with RFG Chief Assessor (UK)
- Development of NZ Assessment forms
- Roll out Roadshow to national vet practices

The E.C welcomed Dr Becky Murphy to the meeting. BM spoke about the RFG scheme.

The E.C discussed the RFG and asked several questions about the data, collation of results, suitability for other breeds, and whether or not we had a Chief Assessor in mind. Education of members in the benefits of adopting the RFG scheme is important. The E.C noted ST & BM will come back to the E.C in July with a detailed Business Plan.

The E.C agreed to adopt Recommendation 1 and 2:

Moved: KB, Seconded; BH – approved

### **3. DISPUTES**

#### **RECOMMENDED SOCIAL MEDIA CLAUSE IN DISPUTES REGULATIONS**

##### **RE: Social Media Policy & Dispute Resolution**

In November 23/24 2019 meeting Executive Council asked the Director Secretary to develop the following detailed amendments to the Social Media Conduct and Discipline & Settlement of Disputes Regulations to provide “greater teeth” to our enforcement of the Social Media Code of Conduct.

#### **Recommendation One**

- Recommendation that we adopt the changes outline in the attached Dogs NZ Social Media Code of Conduct document which further define what is social media and what constitutes acceptable / unacceptable behavior.

**Recommendation Two**

- Recommendation that we add the following social media specific clauses in the Disputes & Regulations as outlined in the attached Recommended Changes to Dispute Regulations (Social Media Policy) document :
- 2 (a) (x)
- 3 ( c ) (ix)
- 9 (a) (xv)

**Recommendation Three**

- Recommendation that we do not adopt the Dogs Queensland policy of an exemption clause in the payment of compliant fees for Social Media complaints, due to the volume of complaints we receive for member behavior on social media.

**Recommendation Four**

- Any recommendations approved by Executive Council would be communicated to members via articles in NZ Dog World and Dog-iE news.

The E.C discussed and agreed they are not prepared in the current climate of membership disputes to make a decision on strengthening the social media code of conduct with recommended changes to the Disputes Regulations. The E.C decided to put aside the current recommendations and requested that the Director Secretary prepare a discussion paper for member feedback via Dog World submissions before ACOD where it will be presented for a decision by delegates.

The E.C thanked ST for all his work on the original recommendations.

Moved: BH, Seconded; LS – carried

**4. REGULATIONS**

**RECOMMENDED OBEDIENCE REGULATION CHANGES**

Report provided by Arend van der Bos (AB).

**Alterations to the New Zealand Kennel Club Dog Obedience Regulations subsequent to April 2020 voting round.**

E.C. was asked to ratify the changes to the following Dog Obedience Regulations:

2.4.1.1 All Breed Championship Societies.

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5.2 Individual Voting

5.2.1 Obedience Individual Defined

5.2.5 Rally-O Individual Defined

5.2.6 Rally-O Individual Voting

5.2.7 Restricted Rally-O Individual Defined

5.2.8 Restricted Rally-O Individual Voting

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7.3.3 Rally-O Encore Class

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8.1 Requirements of a Judge

8.1.2 Listing on Panels

8.1.3 Beginners and Novice at Obedience Ribbon Trials

8.1.4 Special Classes at Championship Obedience Tests, Obedience Open Trials and Obedience Ribbon Trials

8.1.5 Club and Interclub Days

8.1.6 Rally-O Ribbon Trials

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8.5.5.3 Rally-O Excellent Panel

8.5.5.4 Rally-O Encore Panel

8.5.5.4.1

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12.2.3.4 Retrieve

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13.5.6.4 Set-up of Dogs for Stays

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The E.C discussed and approved the recommended Obedience regulation changes.

Moved: AB, Seconded; KB – approved

**RECOMMENDED AGILITY REGULATION CHANGES**

Report provided by Fiona Hodgson (FH) ibn recommended changes to the following Agility Regulations:

**2020 Equipment Standardisation Changes**

Final changes will be:

- a) The standardisation of the weaving poles
- b) The standardisation of the dogwalk
- c) The standardisation of the Aframe
- d) The standardisation of the See-saw
- e) Removal of the requirement for slats from all equipment.

Updated timeline proposal

Equipment	New dimensions for new equipment	Interim changes to existing equipment	Existing equipment must meet all new requirements
Weaves	1/07/2020	All – 1/7/2021	1/07/2021
Aframe	1/07/2020	New height – 1/1/2022	1/01/2024
Seesaw	1/07/2020	New height – 1/1/2022	1/01/2024
Dogwalk	1/07/2020	New height – 1/1/2022	1/01/2024

## 12.2.6 Weaving Poles

### 12.3.1 Dog Walk

### 12.3.2 A-frame

### 12.4.2 See-Saw

### 12.3.3 Crossover Ramp

### 12.3.4 Slats

#### Changes arising from consultation done May 2020.

- A. Allow use of the ascending spread in Novice and Jumpers B
- B. Remove judging of the up contact on the dogwalk

## 12.6 Optional Equipment Approved for Use in Novice, Intermediate and Senior Classes

### 15.1.2 Grade B

#### 15.1.2.1 Eligibility to Enter

#### 15.1.2.2 Obstacles

### 13.8.2 Dog Walk

#### Faults

The E.C discussed and approved the recommended agility regulation changes.

Moved: FH, Seconded; LS – approved

## 5. REPORTS

### MEMBERS / CLUB REPORT

Report provided by Colleen Begg (CB).

#### Southern Bouvier Club – Application for Recognition

The Bouvier des Flandres Club have advised the following “Most of the committee felt that there was insufficient numbers of the breed in the country to sustain the two clubs. There has been 74 pups registered in the past 10 years and there is currently only two active breeders registered. The club has 11 paid members and 5 life members. One committee member (J Alcantara) wanted it recorded that he felt there could be two clubs in New Zealand”.

Southern Bouvier Club had already advised that “while it is accepted this is a small breed number wise, the Southern Bouvier de Flandres Club has been formed with a different vision to the existing club. The Southern Bouvier de Flandres Club is very keen to have the LRL scheme apply to registration and wishes to actively promote this”.

Further they say that they wish to hold regular bi annual championship shows and to provide assistance and information to owners and have a supportive rescue branch in place.

Have spoken to the secretary of The Bouvier Des Flandres Club again this week and nothing has changed from above.

Recommend that Executive Council recognise Southern Bouvier Club

Moved: FH, Seconded; SM – approved  
KB voted against

### **North Canterbury Dog Training Club – Application for Association**

Application received from North Canterbury Dog Training Club to become associated again. This club is currently recognised by Dogs New Zealand however it was previously associated to Dogs NZ. They requested and were granted permission to be recognised only in May 2015.

Letters supporting their application received from Christchurch Dog Training Club and Selwyn Dog Training Club.

Club has provided a current Constitution for the club, confirmation that they are registered as an Incorporated Society, and a copy of their current financial statement.

Recommend that North Canterbury Dog Training Club be associated to Dogs New Zealand

Moved: STT, Seconded; AB – approved

### **Auckland Beagle Club**

The club has requested that they are recognised only by Dogs NZ. They advise that they have “canvassed their members and there is simply no interest in showing dogs and we currently have no dogs which would be able to be showed. Sadly, the number of breeders of beagles has sharply declined and in Auckland there are very few. For the last few years we have really been operating as a social walking Club only. But that is what our members want for now and we don't see this changing any time soon.”

“Unfortunately at this time we are forced to look closely at our expenses as membership numbers are not growing. This forthcoming year we are anticipating a possible decline as the COVID-19 economic fallout kicks in for members. As a result, and because we are not holding shows, we wish to apply to change the Club's membership with Dogs NZ from associated to recognised.”

Recommend that Auckland Beagle Club be recognised by Dogs New Zealand

Moved: JB, Seconded; LS – approved

The E.C noted the Members / Club Report for June 2020

Report received

### **CANINE HEALTH AND WELFARE LRL REPORT**

Report received from Dr Becky Murphy (CH&W Officer).

**a. LRLs**

Staffordshire Bull Terrier

The Mainland Staffordshire Bull Terrier Club, Southern Cross Staffordshire Bull Terrier Society, Northern Staffordshire Bull Terrier Club have written to the CHWC to request an LRL process be initiated to include the following tests:

- L2-Hydroxyglutaric Aciduria (L2HGA) – DNA
- Hereditary Cataracts (HC) – DNA
- Degenerative Myelopathy (DM) – DNA
- Persistent hyperplastic primary vitreous (PHPV) – Eye Certificate, Specialist eye veterinarian

**Recommendation:**

**CHWC request EC permission to begin the Staffordshire Bull Terrier\_LRL process.**

German Shepherd

Favourable feedback has been received from the South Island Clubs. I have offered further assistance to develop the LRL proposal and await their response.

Pug

The Pug Clubs have informally indicated that they are awaiting a decision on a screening method for BOAS before they progress their LRL request.

The E.C discussed and agreed CH&W begin the Staffordshire Bull Terrier LRL process. However, the E.C noted that CH&W can go ahead in future and bring it to the E.C as information only rather than seeking approval.

Report received

**VENUE TERMS OF REFERENCE**

Report provided by Steven Thompson (ST).

**RE: Terms of Reference for Venue Management Committees**

**Background:**

In the May Executive Council Meeting the Director Secretary and Councillor Stephen Meredith were asked to develop terms of reference for the three venue management committees to abide by rather than protocols.

The terms of reference are to include that Dogs NZ appoint the Chair and Financial Officer so that there is total transparency and the terms of reference are to be presented for approval at the June Executive Council meeting. Expressions of interests are to go out for all committees. Communication to go in the June Dog World.

**Recommendation:**

That Executive Council approve the following Terms of Reference for the Ardmore, Forrester Park and Porirua Management Committees.

The E.C discussed the attached terms of reference for Ardmore, Forrester Park and Porirua Management Committee. The E.C agreed to the attached terms of reference subject to the removal of clause 3.3.

Moved: SM, Seconded; STT – approved

The E.C noted ST & SM will develop a Memorandum of Understanding for the Chair and Finance Officer to abide by.

Report received

## **DIRECTOR SECRETARY REPORT**

Report provided by Steven Thompson (ST).

### **1. Key Relationship & Reputation Activities**

#### **MPI Consultation**

MPI continue to reach out to Dogs NZ for our advice and feedback on regulation issues that affect dog owners and canine health. Dr Becky Murphy has been invited to provide feedback on the wording of the third tranche of Animal welfare regulations.

Becky has also supplied an article to MPI Welfare Pulse publication on NZDJA integrating canine health modules into their training programmes.

Becky has also provide advice to Veterinary Council on the professional vet code of conduct which will reference Dogs NZ health tests in the code.

#### **NZ Companion Animal Council**

NZCAC have gone to market with an RFP to replace their current micro-chip registry database. I am part of the RFP subcommittee and it has been a good opportunity to look at the some latest advances in database management / CRM. There are some learnings for Dogs NZ in the use of apps for our membership and health programmes which I will start to feed into our development strategies.

### **2. Key Revenue Activities**

#### **Purina Sponsorship Review**

A six monthly sponsorship review was conducted with the Purina team which included the General Manager of Nestle NZ.

I have attached the 6 month review document for your information. The review document focus on 4 key programmes which match the objectives of our sponsor strategy workshop and current Dogs NZ Business Plan:

- Communication with new puppy owners
- Support and Promote Canine Training
- Update signage & branding collateral
- Development of Club Show Toolkit

The implantation of these projects will be a key focus the National Office.

#### **Registry Database Scope of Work**

We are continuing to make progress on our revised National Office Scope of Work IT projects (see attached document):

**Online Litter / Puppy Registrations:** With over 600 dogs registered using the online puppy registry system, Sue and Mark are in the final stages of tweaking the system based on member's feedback. The next stage of development is to automate the transfer of ownership process.

Our objective is to have the system and office support services at a stage that we can offer a 3 day turn-around for all online registration services in early July.

**Online Show Programme:** After the successful development and launch of the "Virtue Online Show Programme (which enables clubs to hold "virtue match shows") the focus is on allowing neutered dog show registrations as per the new show regulations which become active on 1 July. This is a



considerable body of work as neutered dogs are an entirely new class that has to be built into the show system.

**Online Dog Training Registration Programme:** Before we roll out the Online Dog Training Registration system to all dog training clubs we need to add an online payment system and resolve the back office accounting reconciliation systems. There is also a number of tweaks we would like to add to the system that have been identified by clubs who are currently trialling the system.

**Future Focus – Automation & Digitisation of Membership & Registry Documents:** The COVID 19 Budget review identified that we spend \$200k on printing and mailing which is an obvious area for cost savings. A key focus for the next six months will be reviewing our membership & registry systems and document delivery to improve service and save costs.

The E.C discussed and noted the Director Secretary report.

Report received  
Information only – Received

## AGILITY REPORT

Report provided by Fiona Hodgson (FH).

Agility will restart shows in July with existing dates being confirmed. We have some clubs altering their Ribbon Trial dates to Champ due to Covid from August onward.

Regulation Changes effective 1 July 2020 for consideration:

- Equipment changes which has been under consultation since late December 2019. There have been two full rounds of consultation resulting in the regulation changes and grandfather terms in the attached document
- A second set of changes recently consulted on has resulted in two other minor changes which are attached in a separate document. These take away the judging of the up contact on the dogwalk and allow the spread hurdle to be utilised in classes one level below the current.

Standing Orders

- The Agility Committee has been updating the standing orders as many were outdated and all had formatting and other issues as well as no version history. The source files now have a full version history attached. The link to them is:  
<http://www.dogaagility.org.nz/cont/regulations.html>

Final meeting for the AC

- The Agility Committee elections will take place in late November with the potential for a committee meeting on the Sunday if ACOD ends up as a Face to Face conference in September.
- We will be organising for the outgoing AC Executive to attend the first meeting of the incoming AC in December to ensure a smooth handover in the event that some of these people will not be continuing after the election.

The E.C discussed, noted the Agility report and thanked FH.

Moved: FH; Seconded: LS - adopted  
Report received

## OBEDIENCE REPORT

Report provided by Arend van den Bos (AB)

### Dog Obedience Committee Report June 2020

#### 1. Dog Obedience Committee Meetings

Communication between Dog Obedience Committee members has all been conducted electronically.

#### 2. April Voting Round.

Eight Obedience Items were voted upon during the biannual round of Obedience voting:

General: Voter eligibility reduced from five years to three years subsequent to being an active "eligible" voting member. This was PASSED (86.93%).

Obedience Item 1, allowing a fourth invitational team to participate in NDOA Inter-Region competitions. This remit FAILED (55.95%) to secure the two thirds majority required.

Obedience Item 2 defining the construction of dumbbells was PASSED (68.82%).

Obedience Item 3 making a spacing of 1.5 metres mandatory between dogs in stays, was PASSED (87.61%).

Obedience Item 4 making it mandatory that all Obedience societies permitted to host Championship Obedience Shows must hold at least one Obedience Ribbon Trial if they otherwise host only one Championship Obedience annually. This was PASSED (75.45%).

Obedience Item 5 allowing Beginners and Novice Obedience Tests to be judged by persons not on the Dogs NZ Obedience Judges Panel at Ribbon Trials was PASSED (71.18%).

Rally-O Item 1 allowing a fourth invitational team to participate in NDOA Inter-Region competitions. This remit FAILED (50%) to secure the two thirds majority required.

Rally-O Item 2 permitting Rally-O Encore to be hosted at Obedience Shows, Trials and Events without the need to be scheduled was PASSED (70.63%).

All required amendments to the regulations have been submitted for EC approval under Section 6 of the EC Meeting Agenda.

#### 3. August Obedience Discussion Papers.

Remit proposals from various clubs and individuals to be presented for discussion as part of the August Discussion Papers round included:

- |                   |  |
|-------------------|--|
| <b>General:</b>   | Entry and exiting from rings.  |
| <b>Obedience:</b> | Change of Test A and Test B qualifying scores to 96%   |
| ~                 | Altering eligibility to compete in Beginners.  |
| <b>Rally-O:</b>   | <ul style="list-style-type: none"> <li>· Change the size of distractions from 15cm square to 30cm square Size of distractions.</li> <li>· Emphasis of no "Down" in Rally-O Encore.</li> <li>· Amendment of DOR's 25.15.10 and 25.15.11.</li> <li>· Lowering of the qualifying score for Rally-O Excellent to 98%.</li> </ul> |

**4. Annual Supply of Obedience Regulations for Obedience Judges.**

Upon being advised that Obedience Judges are from this year required to download their own copies of the Obedience Regulations, which had otherwise been provided to them annually, the question arose as to how the money obtained from Obedience Judges licensing was being used. A response is therefore sought from the EC.

**5. National Dog Obedience Assembly 2021.**

The 2021 NDOA Committee have indicated a continuation to plan for the 2021 NDOA to be hosted over Labour Weekend in Christchurch.

**6. Future National Dog Obedience Assemblies.**

A concept to make NDOA's as part of a week-long activity in combination with the NDS (similar to what was proposed for the 2020 NDS) was discussed and found some favour.

Another concept discussed was the hosting of an NDOA every second year, alternating with NZDAC. These concepts shall be discussed further at subsequent Dog Obedience Committee meetings.

**7. Dog Training Association of New Zealand.**

DTANZ seminar for Competitive Obedience Instructors on May 10th in Wellington was cancelled. DTANZ are asking if the Train the Trainer's program could be extended, and whether or not certification could be provided.

**8. 2021 Domestic Dog Conference.**

Karen Sadler has been tasked to look for suitable presenters for this conference. However, it was also questioned as to whether this would be Dogs NZ funded (as has occurred in the past), and whether it was to be organized by Dogs NZ.

**9. Deputy Region Representatives and Central Region Rally-O Representative Nominations.**

There was only one nomination received for the position of Deputy Region Representative from each of the three Obedience Regions, and nil nominations for the position of Central Region Rally-O subcommittee representative. Subsequently, the following persons were appointed/reappointed for a two-year term:

Northern Region: Karen Magorian (new appointment)  
Central Region: Sue Bingham (re-appointment)  
Southern Region: Ruth Thorburn (re-appointment)  
Central Region Rally-O subcommittee representative: Helen Carter (re-appointment to be confirmed).

**11. Obedience Top 20**

Several requests have been received as to whether or not this award would continue due to change in sponsorship. The Director/Secretary has responded that it would not as it had not been included in the current budget.

**12. Dog Obedience Regulations.**

A rewritten format of the Obedience Regulation's Index was presented and approved. It was noted that the request last year to have the four main sections color coded to make it more user friendly and in accordance with the codes for which the Regulations applied has still not occurred.

Neither have the regulation alterations supplied last year for this year's issue.

The E.C discussed, noted the Obedience Report and thanked AB.

Moved: AB; Seconded: JB - adopted  
Report received

## SCENT WORK REPORT

Report provided by Arend van den Bos (AB).

### 1. Scent Work Committee Meetings

There have been no recent Dogs NZ Scent Work Committee meetings with one matter voted upon electronically.

### 2. Appointments/Resignations/Applications

Lyn Clearwater and Jill Brooker have accepted appointments onto the Dogs NZ Scent Work Committee.

### 3. Dogs New Zealand Scent Work Regulations.

A request was made (and approved), at the February EC meeting for the Dogs NZ Scent Work Regulations to become effective from 1st April 2020. However, due to amendments that were agreed upon during the February EC meeting needing to be addressed, and the onset of COVID-19 situation, the effective date has been postponed till 1st June 2020. It is hoped to have copies of this available through the Dogs NZ website.

### 4. Dogs NZ Scent Work Instructor Register.

There are currently twenty-five Scent Work Instructors listed on the Dogs NZ Scent Work Instructors register. This includes five instructors from Central Search Dogs (who are also financial DNZ members).

### 5. Code colour.

Having had approval from the EC for the code colour presented at their February EC meeting, this has now been formally adopted for administrative purposes.

### 6. Web site development.

Sue Connor has asked for an outline of what is to be provided for a Scent Work web page. This, along with some detail has been provided, and currently waiting to be actioned upon.

### 7. Scent Work as a Cost Centre.

Confirmation from Clive Phillips is sought to ensure that Dogs NZ Scent Work is now an official Dogs NZ Cost Centre and recorded as such in financial reports.

### 8. General Scent Work Register.

There are one hundred and thirteen Dogs NZ members (an increase of 43 (38%) to date this year), registered on the Dogs NZ General Scent Work Register. This represents all members who have either completed (39%) or expressed an interest (61%) in attending an "Introduction to Dogs NZ Scent Work" workshop.

### 9. Introduction to Dogs NZ Scent Work" workshops.

The "Introduction to Dogs NZ Scent Work" workshops has been designed to introduce potential Scent Work participants to train for participation in Dogs NZ Novice Container Searches. And a workshop attended by ten persons was held in Christchurch on 21st March. Future workshops are planned in Blenheim, Auckland and Wellington.

At the request of the Nelson Districts Kennel Association, an "Introduction to Dogs NZ Scent Work" workshop has been booked for Nelson on July 19<sup>th</sup> I.

The E.C discussed and noted the Scent Work report. BH noted AB has done a fabulous job.

Moved: AB; Seconded: JB - adopted  
Report received

## AUCKLAND EXHIBITION CENTRE

Report provided by Christine Wood (CW).

### Maintenance / Grounds Report

The Triangle Paddock and having the drains cleared from the pond is underway.

We have recently had Fire Control in to test our emergency lighting and batteries for these lights will need to be replaced at a cost of \$1,000 - \$1500. We are also looking at going to market to requote for our compliance support as it is time to review who else is out there and if we can get a better service and pricing structure than our current supplier.

### Benefit Show

The AEC virtual show had 388 entries overall and judging was swift considering our judges were all in different time zones. The show has been well received and well supported on our Facebook page. We could not have held this event without Sue Conner and the IT man. Sue has gone above and beyond to work on this is to "build as we go" to try and make this as user friendly as possible. It is our hope that other clubs look at what has been achieved using this platform and look at how they too can utilise it. We also found a way to post our results in the spirit of the virtual show and these videos are up on our Facebook page. Congratulations to NZ SPR CH KANIX MARIO AT ROBWYN (IMP-UK) - POINTER and BAYPARQUE ENTER THE DRAGON - BASSET HOUND.

We are now into planning mode for an October Face to Face benefit show.

### General

Maree McKenzie has kindly donated two glass cabinets to the Auckland Grounds so that we are able to host and display donated treasures from member that are no longer with us or who have items they wish to share with the wider dog community and having further displays in the future.

The E.C discussed and noted the Auckland Exhibition Centre report.

A query was made about automated entries of Benefit Shows in the Show Calendar. BH is happy with this but has asked to look at the protocols surrounding this proposal and bring to the July E.C meeting. The E.C also noted that ST will follow up on the Rental Agreement for the house at Auckland to check there is a rental review clause and bring to the July E.C meeting.

Moved: SM; Seconded: KB - carried  
Report received

## FORRESTER PARK REPORT

Report provided by Anne McLachlan (AM).

1. The hall was prepared & sanitised for use as Covid 19 levels allowed use but it has only been lightly used although tenants are now starting back now that we are in level 1 although our main user will not be restating until the beginning of July.
2. FPMC are holding the Benefit Shows in August but. We had 2 Australian judges contracted but due to the uncertainty about the opening of the border they have been asked if they will agree to roll the contract over until 2021.
3. FPMC are still waiting for notification that the lease has been signed & also the duration & conditions of the lease.
4. To date we have not been advised of acceptance, or not, of either the CAPEX or annual budgets. We need to progress some of the requirements as they are H&S & maintenance issues.

5. Among these is the proposal to upgrade the lighting system to LEDs. Two quotes were submitted in December 2019 for consideration but there has been no response.
6. To date FPMC have not received the 2019 sponsorship funds from Masterpet or Interislander that we normally receive in August. This has had a detrimental effect on our budget.

The E.C discussed and noted the Forrester Park report. The E.C were advised that CP has had a conversation with Forrester Park on budget issues and ST will go back to them on these points as well as the DCC re: progress on a 5yr lease.

Moved: KB; Seconded: BH - carried  
Report received

<b>6. GENERAL BUSINESS</b>
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#### **BELGIAN SHEPHERD INTERBREEDING REGULATIONS LETTER**

The E.C discussed and FH advised we should have communicated better. ST noted we did post a recommendation to Breed Standards. The E.C acknowledged that we should have published the recommendations in full and that if there are changes members recommend to submit these for consideration.

#### **4 LITTER LETTER C KRAY**

The E.C discussed and noted receipt of Christa Krey's letter.

#### **NDS 2021**

The E.C discussed Paul Robinson's email re allocation of NDS 2021 to Auckland and his organising committee. The E.C noted confirmation of these shows will be deferred until COVID-19 restrictions have been lifted but BH noted that we have to give them the opportunity to prepare for NDS 2021.

The E.C agreed to discuss this in more detail at the E.C meeting in July 2020. Dogs NZ are working through proposed guidelines for organising committees when they apply to hold the National event.

#### **DOGS ON REPORT FORM**

FH noted a new form is to go out with regulation change on report. ST to notify CB and inform clubs where this can be found.

#### **IT SCOPE OF WORK**

ST to ensure that IT development work includes future proofing registry to be able to act as Register for all dog breeders if mandatory registration is required by Government.

#### **CERTIFICATE OF APPRECIATION**

Discussion whether a certificate of appreciation for service of 25yrs plus should be produced – E.C. noted that a Certificate of Appreciation already exists.

#### **BENEFIT SHOW**

BH noted CKA have put an application for consideration for a show in November 2020.

**PRESIDENT SUM UP / EVALUATION OF MEETING / NEXT MEETING AGENDA ITEMS**

BH noted our next meeting is scheduled for 25 July 2020 which will be a face to face meeting.

BH closed the meeting at 12.50pm on 20 June 2020.

**EXECUTIVE COUNCIL MEETING DATES (2020/2021 term)**

25 July	Face to Face (Wellington)
25 September	Face to Face (Wellington)
26/27 September	ACOD/Joint Meeting with Agility / Obedience
21/22 or 28/29 November	Face to Face (Wellington)